



# Name Badge Personalization Guide

## Chalkboard System

These instructions are designed to guide you through the operation of the Cawley Chalkboard System.

### Step 1 - Shake Pen

With the cap on and pen upright shake the pen for 10 seconds



### Step 2 - Prime Pen

Press the tip for a few seconds until the tip fills with ink



### Step 3 - Write



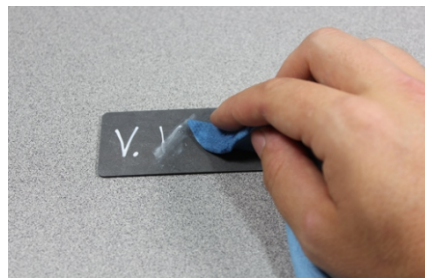
### Step 4 - Dry

Wait 30 seconds for the ink to dry



### Step 5 - Reuse

Wipe with a damp cloth, let dry, then reuse



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